

Debt collection order

TimoCom Soft- und Hardware GmbH is herewith employed by

Creditor	
Company	TimoCom ID
Contact person	e-mail
Telephone	Fax
Against debtor	
Company	TimoCom ID
Claim	
Invoice / credit note (no. / date)	
Outstanding amount in euros	Reminder (date)

to intervene 30 days after the reminder for the named claim was due and to assist the customer in collecting these receivables.

(Please enclose: invoice/credit note. order and receipt. last reminder. print of the offer in TimoCom if applicable)

Remuneration

A processing fee of €15.00 will be charged for this order.

In the event of a successful outcome. TimoCom will charge the customer a performance-related fee. This bonus already includes the processing fee.

In accordance with the legislative rules governing the RVG (German law on the remuneration of lawyers). this performance-related fee shall amount to:

Claim in euros up to	500	1.000	1.500	2.000	3.000	4.000	5.000	6.000	7.000
Performance-related fee in euros	32,40	57,60	82,80	108,00	140,60	171,20	201,80	232,40	263,00

All fees are quoted excl. VAT

You can find further information on currencies and fees at www.timocom.co.uk/Security/TimoCom-CashCare.

The customer is obliged to disclose received payments. credit notes or offsettings of the claims named towards TimoCom immediately. The order is processed exclusively under the current terms and conditions which can be found at <http://agb.timocom.com> and are agreed to by signature.

Confirmation	
Location, date	Signature + stamp
Please fax the fully completed and signed form to: +49 211 88 26 58 00	